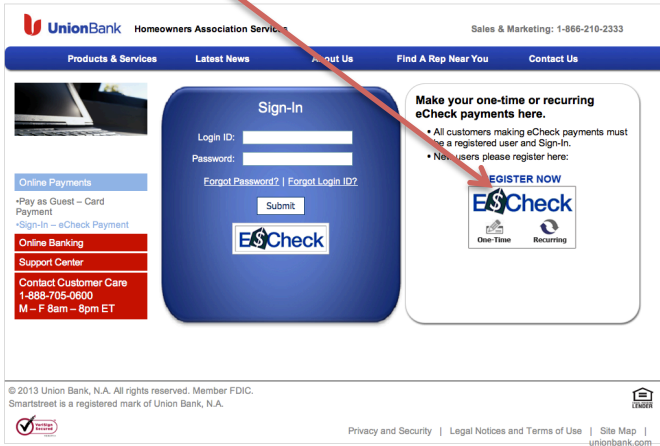


HOW TO SET UP DIRECT ONLINE BANK PAYMENT FOR YOUR DUES

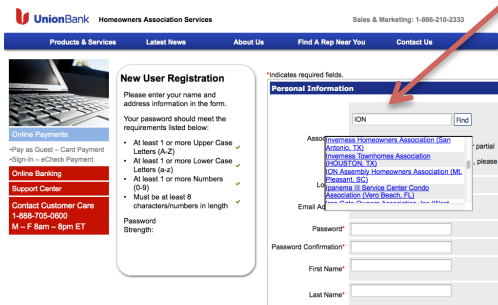
In order to use the Union Bank's online payment system, you have to be using **Explorer or Firefox** browser (ONLY). Once you're sure of that:

Under 'Your HOA' is a direct link to Union Bank's online payment system. Click on the right side 'REGISTER NOW'.



The next screen requires you to first find ION.

In the FIND box type in **ION Assembly** all caps, no apostrophe. It takes a moment to download the list of all HOAs but they're listed alphabetically.



The rest is easy.

Choices

Payment method: Credit Card or E-check

The bank charges a fee for using a credit card, but not for the E-check

Payment frequency: Recurring or One time

Do not have to choose recurring can pay one time - (won't have to re-register again) your login and password are directly with Union Bank - neither SCS nor ION has access to this.

Any questions, contact Union Bank customer service: 888-705-0600